

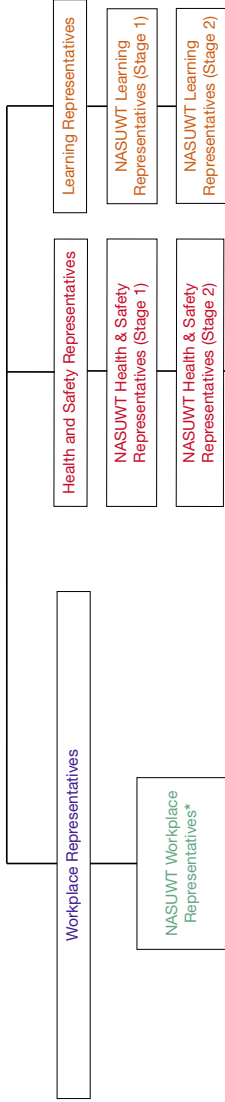
NASUWT
The Teachers' Union

Spring/Summer 2022

National and Regional Education and Training Courses



SCHOOL OR COLLEGE-BASED COURSES



HIGHER LEVEL COURSES

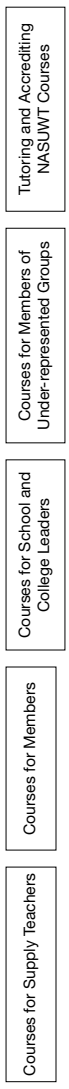


*These courses need to be completed to be awarded NASUWT Caseworker Accreditation

LOCAL OFFICER COURSES



OTHER TRADE UNION COURSES



Since the first national lockdown in 2020, we have been running a reduced programme focused on our most popular training courses and we are pleased to confirm our training programme for Spring/Summer 2022.

These courses will be facilitated via Zoom, but as lockdown and social distancing restrictions have eased, we may be able to run some courses face to face. Courses that may run face to face can be identified by the * after the hosting region.

Further details of all our courses can be found on our website. Bookings can be made via this link or by emailing the hosting Regional Centre: <https://www.nasuwt.org.uk/being-involved/training-and-development/education-and-training-during-covid-19-pandemic.html>.

NASUWT WORKPLACE REPRESENTATIVES

This two-day course will equip Workplace Representatives with the skills and knowledge required to undertake their role in the present educational climate. Subjects covered include an introduction to trade unionism, teachers’ terms and conditions, the role and rights of NASUWT School Representatives, trade union organising, equality, and health and safety.

For Workplace Representatives considering caseworker status, completion of this course is an essential requirement.

Code	Date	Venue
PJ001REA22	25-26 January 2022	Eastern
PJ001RSC22	26-27 January 2022	Scotland (<i>Scotland members only</i>)
PJ001RNE22	01-02 February 2022	North East
PJ001RSE22	02-03 February 2022	South East
PJ001HO22	16-17 February 2022	Hillscourt
PJ001RWM22	10-11 March 2022	West Midlands
PJ001RNW22	14-15 March 2022	North West
PJ002RLO22	22-23 March 2022	London*
PJ002RSE22	24-25 March 2022	South East
PJ002REA22	28-29 April 2022	Eastern
PJ002RSW22	29 April & 06 May 2022	South West*
PJ002RWM22	19-20 May 2022	West Midlands
PJ001RNI22	20-21 May 2022	Northern Ireland (<i>NI members only</i>)
PJ002RYO22	24-25 May 2022	Yorkshire & Humberside*
PJ001REM22	07-08 June 2022	East Midlands

Code	Date	Venue
PJ002RNW22	22-23 June 2022	North West
PJ002RNI22	24-25 June 2022	Northern Ireland (<i>NI members only</i>)
PJ003RSE22	29-30 June 2022	South East
PJ003RSW22	01 & 08 July 2022	South West*
PJ002RNE22	05-06 July 2022	North East
PJ003RWM22	14-15 July 2022	West Midlands

REPRESENTATIVES: CASEWORK

This course focuses on skills essential in successfully handling the more complex problems that can come the way of Local Association Caseworkers. The course teaches how to deal with problems in a systematic manner; how to interview members; how to research documents and papers; and how to assemble a 'case'. There are opportunities to discuss issues with experienced tutors.

This course is part of the process of NASUWT casework accreditation and must be completed by members who want to undertake casework on behalf of the Union.

Code	Date	Venue
LA001RLO22	01-02 March 2022	London
LA002RWM22	01-02 March 2022	West Midlands
LA001REA22	17-18 March 2022	Eastern
LA001RNW22	10-11 May 2022	North West
LA001RWM22	12-13 May 2022	West Midlands
LA001HO22	16-17 May 2022	Hillscourt
LA002RLO22	17-18 May 2022	London*
LA003RWM22	06-07 June 2022	West Midlands
LA001RSW22	08-09 June 2022	South West*
LA001REM22	21-22 June 2022	East Midlands
LA001RSC22	21-22 June 2022	Scotland (<i>Scotland members only</i>)
LA001RNE22	28-29 June 2022	North East
LA001RYO22	04-05 July 2022	Yorkshire & Humberside

REPRESENTATIVES: NEGOTIATION

Negotiation is a skill central to the role of any trade union representative. This activity-based course teaches the theory and practice of negotiation in a structured, practical way. Research into successful negotiating strategies is drawn upon and will inform discussions and activities.

The course allows NASUWT members to practise and develop negotiating skills in a safe and supportive environment.

This course is NOT suitable for members in Northern Ireland.

Code	Date	Venue
LB001RLO22	11-12 July 2022	London*

DISCRIMINATION

This one-day course will equip caseworkers with practical skills and knowledge for identifying and tackling discrimination cases. The course will cover the Union's legal avenue for addressing discrimination casework, as well as provide an overview of discrimination law and how this should be applied in practice. It includes practical case studies on identifying the different strands of discrimination and the prohibited conduct to be applied in each case.

This is a course for members who want to become accredited NASUWT caseworkers and have already completed Workplace Representatives and Casework, or are about to complete Casework.

Code	Date	Venue
VO001RNI22	25 February 2022	Northern Ireland (<i>NI members only</i>)
VO001REA22	01 March 2022	Eastern
VO001RWM22	08 March 2022	West Midlands
VO001RSE22	30 March 2022	South East
VO001RSW22	15 June 2022	South West
VO001REM22	29 June 2022	East Midlands
VO001RLO22	06 July 2022	London
VO001RNE22	07 July 2022	North East
VO001HO22	12 July 2022	Hillscourt

CASEWORK BRIEFINGS

These briefings consider issues of particular interest to NASUWT caseworkers and Local Secretaries. They focus on current developments in employment law, sharing good practice and other relevant issues identified by local representatives.

Code	Date	Venue
LX001RLO22	13 January 2022	London
LX001RNE22	09 February 2022	North East*
LX005RWM22	10 February 2022	West Midlands
LX001RSW22	16 February 2022	South West*
LX002RLO22	22 February 2022	London
LX001RYO22	28 February 2022	Yorkshire & Humberside
LX001RSE22	03 March 2022	South East
LX001REA22	11 March 2022	Eastern
LX003RLO22	11 March 2022	London*
LX002RNE22	17 May 2022	North East*
LX002RWM22	24 May 2022	West Midlands
LX004RLO22	24 May 2022	London
LX002RSW22	16 June 2022	South West*
LX005RLO22	24 June 2022	London*
LX002RSE22	08 July 2022	South East*

REDUNDANCY

This course for Local Association Caseworkers provides an update on the law relating to redundancy and enables the spreading of good casework practice. Other issues covered during the day are redundancy avoidance; redundancy procedures; and redundancy hearings. This is an opportunity for those handling redundancy situations to share experiences.

Local Association Officers and caseworkers are eligible to apply.

Code	Date	Venue
AT001RSE22	10 March 2022	South East*

HEALTH & SAFETY STAGE 1

The NASUWT Health and Safety Representative in schools is an essential part of the NASUWT team, working to improve the lives of teachers. This course provides the NASUWT Health and Safety Representative with the relevant knowledge and skills to tackle the physical, environmental and organisational factors which have a detrimental effect on the health and wellbeing of members. Participants also gain an understanding of the legal duties of employers, managers and employees in respect of health and safety.

This course is in two parts over two days that are separated by several months. NASUWT Health and Safety Representatives are eligible to apply for places on these courses.

Code	Date	Venue
BG001RSC22	19 Jan & 15 June 2022	Scotland (<i>Scotland members only</i>)
BG001RLO22	02 Feb & 04 May 2022	London
BG001RNI22	03 Feb & 05 May 2022	NI (<i>Northern Ireland members only</i>)
BG001RWM22	22 March & 22 June 2022	West Midlands
BG001RNE22	30 March & 08 June 2022	North East
BG002RLO22	27 April & 13 July 2022	London*
BG001REA22	03 May & 14 July 2022	Eastern
BG001RNW22	04 July & TBC 2022	North West

UNION LEARNING REPRESENTATIVES STAGE 1

This two-day course equips Learning Representatives with the knowledge, skills and confidence needed to carry out their role. The course covers: the role of the Learning Representative; facilities for Learning Representatives; identifying learning needs in the workplace; using learning to organise; interviewing members; giving advice and constructing an action plan.

This is an essential foundation course for NASUWT Learning Representatives.

Code	Date	Venue
BR001HO22	08-09 March 2022	Hillscourt

SUPPLY TEACHERS NETWORK SEMINAR

The topics covered in these networking seminars are designed to equip supply teachers with the skills and knowledge to undertake their professional duties. Topics vary between regional and national centres and may include subjects such as whiteboard training, behaviour management, ICT skills and assertiveness training.

Code	Date	Venue
LY001REA22	24 February 2022	Eastern
LY002REA22	31 May 2022	Eastern

TUTORING & ACCREDITING NASUWT COURSES

This course explains the NASUWT training programme and educational methodologies, while familiarising participants with the skills and strategies required to deliver successful training courses. The course also considers the role of tutors in the Union's quality assurance process.

Please note that this course is restricted to members who have extensive experience in their Union role and have completed at least one of the following: NASUWT Workplace Representatives; Health and Safety Representatives (Stage 2); or Learning Representatives (Stage 2). All tutors are also required to complete the NASUWT Discrimination Course.

Code	Date	Venue
BO001REA22	21 January 2022	Eastern
BO001RNE22	28 January 2022	North East
BO001RWM22	24 March 2022	West Midlands
BO001HO22	06 April 2022	Hillscourt
BO001RSW22	18 May 2022	South West*
BO001RLO22	30 May 2022	London
BO001RNW22	28 June 2022	North West
BO002REA22	05 July 2022	Eastern
BO001RSE22	14 July 2022	South East

MENTAL HEALTH FIRST AID – HALF DAY (ADULT)

This is a five-hour introductory mental health awareness course that covers:

- what mental health is and how to challenge stigma;
- a basic knowledge of some common mental health issues;
- an introduction to looking after your own mental health and maintaining wellbeing;
- confidence to support someone in distress or who may be experiencing a mental health issue.

This course is suitable for all members and will qualify attendees as MENTAL HEALTH AWARE.

Code	Date	Venue
EM001RNE22	01 March 2022	North East
EM001RSC22	02 March 2022	Scotland
EM001RNI22	03 & 10 March 2022	Northern Ireland
EM001RLO22	16 March 2022	London
EM001HO22	31 March 2022	Hillscourt
EM001RWM22	04 April 2022	West Midlands
EM002RNI22	20 & 27 June 2022	Northern Ireland
EM001RSE22	07 July 2022	South East

MENTAL HEALTH FIRST AID – TWO DAY (ADULT)

A practical course for an employee to become a Mental Health First Aider in the workplace – spot early signs, help someone experiencing a problem, provide help on a first aid basis, help stop a mental illness from getting worse, help someone recover faster, guide someone to the right support, and reduce the stigma of mental health problems.

PLEASE NOTE that this course is not suitable for supply teachers.

Code	Date	Venue
DM001REA22	15 & 22 February 2022	Eastern
DM001REM22	15 & 22 March 2022	East Midlands
DM001RSW22	18 & 25 March 2022	South West
DM001RWM22	04 & 11 May 2022	West Midlands

Code	Date	Venue
DM001RLO22	13 & 20 May 2022	London
DM001RNW22	06 & 13 June 2022	North West
DM001RNE22	07 & 14 June 2022	North East
DM001RYO22	23-24 June 2022	Yorkshire & Humberside*

MENTAL HEALTH FIRST AID (MHFA) – REFRESHER

Like physical first aid, MHFA England training is valid for three years. It is recommended that members who have completed a two-day Youth or Adult MHFA course attend a MHFA refresher course every three years to renew their skills, update their knowledge of mental health support, and practise applying the MHFA action plan.

The refresher course provides attendees with all the skills needed to continue their MHFA role in the workplace, safely and effectively.

To book onto this course, please email training@mail.nasuwat.org.uk explaining how you have been able to apply your MHFA Adult or Youth qualification to your current job role.

Code	Date	Venue
EL001HO22	07 February 2022	Hillscourt
EL002HO22	13 July 2022	Hillscourt

BEHAVIOUR MANAGEMENT

This one-day course helps equip members with a range of practical skills to address problematic behaviour within the classroom. Sessions look at how to motivate pupils; the appropriate use of language; understanding and defusing anger; and successfully dealing with violence. The importance of a whole-school approach is the underlying principle in this course.

Code	Date	Venue
DG001RNI22	02 April 2022	Northern Ireland
DG001RWM22	18 May 2022	West Midlands
DG002RNI22	04 June 2022	Northern Ireland
DG001RYO22	16 June 2022	Yorkshire & Humberside*
DG001REA22	29 June 2022	Eastern

Code	Date	Venue
DG001RLO22	04 July 2022	London
DG001REM22	06 July 2022	East Midlands
DG001HO22	26 July 2022	Hillscourt

MANAGING STRESS IN THE WORKPLACE

During this one-day course, attendees will be informed about NASUWT initiatives designed to recognise and control the damaging effects of workplace stress.

Attendees will learn how to address workplace stress using:

- health and safety laws including risk assessments and the Health and Safety Executive (HSE) management standards;
- equality legislation;
- the NASUWT Valued Worker Scheme;
- the NASUWT 'Wellbeing at Work' online stress survey;
- collective bargaining.

The day will end with some self-help initiatives for reducing workplace stress.

Code	Date	Venue
DC001HO22	05 May 2022	Hillscourt
DC001REM22	26 May 2022	East Midlands
DC001RLO22	06 June 2022	London
DC001RNI22	11 June 2022	Northern Ireland
DC001RWM22	15 June 2022	West Midlands
DC001REA22	17 June 2022	Eastern
DC001RSW22	29 June 2022	South West
DC001RNW22	11 July 2022	North West
DC001RYO22	01 August 2022	Yorkshire & Humberside

WORKING ASSERTIVELY – ONE DAY

This is a course suitable for all members. The course differs from commercially available courses in that it addresses assertiveness skills in the context of schools, colleges and trade unions. The course aims to build upon strengths and develop skills to enable confident communication as a basis for personal and professional development and leadership. This course is based on cognitive behaviour

techniques (CBT) and transactional analysis (TA), and will also help with behaviour management in the classroom. It is the beginning of a process which can have long-term benefits for the emotional health and professional skills of teachers. The course focuses on acquiring knowledge and skills, and the practical application of those skills.

Code	Date	Venue
FA001RLO22	31 January 2022	London
FA001RSC22	16 March 2022	Scotland
FA001REA22	22 March 2022	Eastern
FA001RWM22	25 April 2022	West Midlands
FA001RSW22	27 April 2022	South West*
FA001REM22	10 May 2022	East Midlands
FA001HO22	25 July 2022	Hillscourt

WORKING ASSERTIVELY – SPLIT DAY

With the same course content as the Working Assertively (one day) course, this split-day course is delivered over two half-day sessions. Part 1 focuses on acquiring knowledge and skills, whilst Part 2 focuses on the application of those skills. The gap between the two course parts allows for reflective learning and enables the sharing of experiences between attendees to help deepen their knowledge and understanding.

Members must complete both parts in order to gain the full benefit of the training.

Code	Date	Venue
FD001HO22	07 & 28 March 2022	Hillscourt
FD001RNI22	03 & 24 May 2022	Northern Ireland
FD002RNI22	08 & 29 June 2022	Northern Ireland
FD001RWM22	23 June & 14 July 2022	West Midlands

TRADE UNION SEMINARS

These seminars each focus on a topic of interest to NASUWT members and are led by practising teachers and other experts.

Code	Date	Venue	Title
BF001RNW22	20 January 2022	North West	<i>Fire and Rehire</i>
BF001RLO22	17 February 2022	London	<i>Getting involved in the Union</i>
BF001RSE22	24 June 2022	South East*	<i>Health, Safety & Welfare</i>
BF002RLO22	28 June 2022	London	<i>Essential Information for Local Secretaries</i>

NASUWT

The Teachers' Union

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21/11011 England, Northern Ireland, Scotland, Wales

