

CONDITIONS OF EMPLOYMENT

1. Salary: £17,161 per annum (FTE: £26,115) rising to £19,176 per annum (FTE: £29,182) (Grade 3).
2. Hours of Work: 23 hours per week (5 days per week) within the range of 1.30pm – 6.30pm in agreement with the National Official. This post will require a degree of flexibility in working hours. Authorised overtime is paid at time and a half on weekdays and double time on weekends and Bank Holidays.

If overnight stays are required, non-working time is reimbursed at half-pay.
3. Leave: The annual leave year is January to December. The leave entitlement for the first full and subsequent years is 30 days. In respect of any part-year worked it is 2 ½ days for each completed calendar month (pro rata). Leave is authorised by the National Official taking account of the need for staff cover throughout the year.

There are 8 fixed public holidays plus 10 additional closure days per year (pro rata) which are accrued as they occur throughout the year.
4. Pension: The current arrangements are that staff are auto-enrolled into a career average revalued earnings pension scheme which is a defined benefits scheme.
5. Medical: For external appointees, an offer of employment is conditional on a satisfactory pre-employment medical questionnaire. This requirement does not affect the rights of appointees under the Equality Act 2010.
6. Probationary Period: For external appointees, there is currently a 3 month probationary period.
7. Service: For the purpose of employment legislation the period deemed to constitute continuous service at NASUWT begins on the date when work actually commences.
8. Notice Period: The post holder is required to give 1 months' notice of termination of employment. 1 months' notice of termination of employment will be issued by NASUWT except in circumstances of gross misconduct or non-confirmation in post at the end of the probationary period. In the latter case, 1 months' notice will be given.
9. Trade Union Recognition: NASUWT recognises Unite and GMB for purposes of collective bargaining.

Closing Date: 14 February 2024